PLAISTOW AND IFOLD PARISH COUNCIL

DURFOLD WOOD

SHILLINGLEE

FOLD

PLAISTOW

DURFOLD WOOD

FOLD

FOLD

Schedule of receipts and order for payments for Dec 2021- Feb 2022

To be approved at the Parish Council meeting on 09.02.2022

Agenda Item: 6(1)

The signed original document is filed in the Accounts file, YE 31/03/22

RECEIPTS

Date:	Payer:	Detail:	Cost Centre/Code	Amount:
20.12.2021	HMRC	VAT reclaim for period 01.10 – 30.11.2021 (Lady Hope Playpark VAT)	105	£10,422.55
			Total	£10,422.55

PAYMENTS

Invoice	Payee	Regular	Detail	Cost	Amount
Date		payment 5.6 <u>Financial</u>		Centre/Code	(gross) Specify when VAT cannot be
		Regs			recovered
03.02.2022	Miss C E	Monthly	Expenses – monthly	4135	£154.65
	Nutting	Working from	subscriptions for	4117	
		Home payment	Secured Signing	4102	
		and Monthly	December 2021 &	4310	
		subscriptions to Secured	January 2022 Zoom 31.12.21 –		
		Signing; Zoom;	30.01.22 & 31.01 -		
		BT phone bill.	27.02.22 BT		
		All paid via	phone bill		
		Clerk's personal	December &		
		bank account.	January WFHA		
			January & February		
			2022 Padlock for		
			pavilion door		
03.02.2022	Miss C E		Safety equipment	4700	£56.38
	Nutting		for The Drive, Ifold		
			Bus Stop		
			refurbishment (first aid kit / gloves /		
			goggles / warning		
			tape). Paid via		
			Clerk's personal		
			bank account.		
03.02.2022	Miss C E		Mouse trackpad	4135	£148.00
	Nutting		repair to PC laptop.		
			Paid via Clerk's		
			personal bank		
			account.		
08.02.2022	Miss C E		Volunteer	4700	£118.75
	Nutting		refreshments (5		

		Total	£477.78
	bank account.		
	Clerk's personal		
	Bus Stop. Paid via		
	- The Drive, Ifold		
	weeks) Ifold Stores		

EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting pursuant to 5.5 <u>Financial</u> Regulation:

Regulation: Invoice	Payee	Regular	Detail	Cost	Amount
Date	Payee	payment 5.6 <u>Financial</u> Regs	To comply with s.7(3) The Openness of Local Government Bodies Regulations 2014	Cost Centre/Code	(gross) Specify when VAT <u>cannot</u> be recovered
15.12.2021	Miss C E Nutting		Mouse trackpad repair to PC laptop. Paid via Clerk's personal bank account. Authorised by Cllr.s Jordan & Colmer 15.12.21	4135	£49.00 VAT not applicable
15.12.2021	Bankline (NatWest)	Monthly bank charges for online BACS payments paid via direct debit one month in arrears.	Monthly bank charges for November 2021	4140	£0.80 VAT not applicable
29.12.2021	WSCC	Staff salary and oncosts including pension contributions, NI and PAYE	Salary for December 2021	4101	£2,806.70 VAT not applicable
01.01.2022	ВТ	Continuing contract for WIFI at Winterton Hall, Plaistow.	Winterton Hall WIFI charges for January 2022	4201	£35.94
04.01.2022	Prestige Tennis Court Ltd		Pressure clean and moss and algae treatment of Plaistow tennis court. Council authorisation C/21/184c, 08.12.21	4303	£480.00
14.01.2022	Miss A J Palmerton		Ifold bus stop regeneration project – design consultancy final 50% of original invoice authorised	4700	£320.00 VAT not applicable

			for payment: C/20/182, 08.12.2020		
15.01.2022	Bankline (NatWest)	Monthly bank charges for online BACS payments paid via direct debit one month in arrears.	Monthly bank charges for December 2021	4140	£2.80 VAT not applicable
27.01.2022	WSCC	Staff salary and oncosts including pension contributions, NI and PAYE	Salary for January 2022	4101	£2,806.70 VAT not applicable
28.01.2022	Miss A J Palmerton		Ifold bus stop regeneration project – expenses for path MOT x4 bulk bags and compost x3 for plug plant/sapling planting	4700	£243.00 VAT not applicable
28.01.2022	Plaistow Youth Club	s.137 Local Government Act 1972 payment	Grant for hosting weekly community Post Office service in 2021/22. Authorised C/21/184c, 08.12.21d	4217	£810.00 VAT not applicable
01.02.2022	ВТ	Continuing contract for WIFI at Winterton Hall, Plaistow.	Winterton Hall WIFI charges for February 2022	4201	£35.94
01.02.2022	Gallagher		Ifold bus stop regeneration project – 24 hr insurance cover for plant hire	4700	£21.00
15.02.2022	Bankline (NatWest)	Monthly bank charges for online BACS payments	Monthly bank charges for January 2022	4140	£1.60 VAT not applicable

	arrears.	Total	£7,613.48
	debit one month in		
	paid via direct		

Total expenditure £8,091.26

£10,422.55

Total receipts

Signed by Chair:		Date:
Signed by Chair of Finance Committee (bank signa	tory):	Date:
Signed by Councillor: (Not a bank signatory)		Date:
Signed by Councillor: (Not a bank signatory)		Date:
Signed by Clerk/RFO: (bank signatory)		Date: